

Round Hill Estates North Property Owners Association

REQUEST FOR ARCHITECTURAL/LANDSCAPE REVIEW

Homeowners are required to submit property improvement plans to the Association for review by the Architectural Review Committee (ARC) for review and approval prior to beginning the improvements. Each Round Hill homeowner is subject to these restrictions. Contra Costa County approval and permits may be required but do not constitute approval of Round Hills Estates North Property Owners Association.

Please visit our website at http://www.rhen.org/general_information.htm to view our current "Architecture and Landscape Rules, Procedures and Guidelines" for detailed information on the information needed for approval and the deposit and review fee structures.

NAME: _____ DATE: _____
(Please Print)

ADDRESS: _____ LOT NO. _____

PHONE: (Home) _____ (Work) _____ (Cell) _____

Proposed Start Date: _____ Finish Date: _____

CHECK ALL THE FOLLOWING IMPROVEMENT TYPES THAT APPLY TO YOUR REQUEST

HOME CONSTRUCTION:

New Construction Remodel Home Addition
 Other (specify) _____

LANDSCAPE:

FRONT YARD BACK YARD SIDE YARD
 New landscape Re-landscape
 Other (specify) _____

IF YOU ARE ONLY SUBMITTING A REQUEST TO CHANGE THE COLOR OF YOUR HOME OR RE-ROOF YOUR HOME WITH A DIFFERENT MATERIAL OR COLOR, please use our other form: "REQUEST FOR LOT REPAIR &/OR MAINTENANCE APPROVAL" and include the following information:

1. Enclose paint manufacturer color samples with this application.
2. Identify which paint samples apply to body of the house, trim/fascia and trim accent colors.
3. Enclose roofing brochure and identify which roof material you would like to use.

ALL OTHER IMPROVEMENTS:

1. Submit your scale drawings and plot plans to: Hudson Management Co., 425 Gregory Lane, Suite 101, Pleasant Hill, CA 94523. Six (6) copies of plans must be submitted in order to forward to the ARC.

NOTE: Improvement work may not commence without written approval of the Round Hill Estates North Property Owners Association. Please submit plans anticipating up to 45 days for review and comment by the Architectural Review Committee (ARC). Unauthorized improvements are subject to removal.

RHENPOA IMPROVEMENT APPLICATION (continued)

2. Plans which include pre-assembled structures or kits must include cut sheets or product specifications, colors, dimensions, materials and all other collateral material necessary for proper review.
3. The committee must be informed of all materials used in your improvements in sufficient detail for proper review. Where appropriate, submit samples or color photos of the material (brick, slate, wrought iron, lighting standards, etc.) The Association may ask for more information regarding your improvement during the review process. While waiting for a response from the owner the 45-day approval time frame will suspend and then resume with receipt of additional information.
4. Depending on the improvement, the Association may solicit input from your neighbors regarding your submission and consider their input as part of the review process. It is prudent that you discuss proposed changes to your home with your surrounding neighbors.
5. PLEASE NOTE: Contra Costa County requires approval of certain types of improvements. You may be required to get permits and other conditions may apply. The owner is solely responsible for fulfilling any municipal requirements.

Owner Signature

Date

Fee Amount \$ _____

Deposit Amount \$ _____

See pages 41-42 of RHEN Architecture and Landscape Rules Guidelines and Procedures for fee schedule. www.rhen.org

DESCRIBE YOUR IMPROVEMENT IN DETAIL:

WHO IS YOUR CONTRACTOR?

I'm performing the work myself.

My general contractor is:

 My landscape contractor is:

The homeowner is the "person responsible" for damage to Round Hill Estates North common areas caused by himself or by his contractor while completing these improvements. By submitting this application I acknowledge responsibility for damage to the common areas by contractors entering Round Hill Estates North property at my invitation.

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